

**CONFIDENTIAL**

DD/S

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56-2110

11 June 1956

MEMORANDUM FOR: Deputy Comptroller

SUBJECT : Recording and Follow-Up of Accounts Due as a  
Result of Liquidation of Proprietary Projects

REFERENCES : a. Memo dtd 31 Oct 55 to Compt from SA-DD/S,  
subj: same as above  
b. Memo dtd 1 Dec 55 to DD/S from Actg Compt,  
subj: same as above

1. As we discussed the other day, the steps outlined in the Finance Division Operating Procedure No. 30-7-3 are a little unsuited for the purposes actually to be served. I feel that the requirements established by Colonel White could be met by a simple notification to the Office of the Deputy Director (Support) if collection had not been effected within thirty days after the firm due date established for the account.

2. Would you take steps, then, to have the Finance Division Operating Procedures revised to reflect the simpler procedures.

SIGNED

25X1A9a

Special Assistant to the  
Deputy Director (Support)

SA-DD/S:RBS:mrp

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*Acct. " X-prog-misc*

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